

Sand Hill Scout Reservation

2007 Summer Camp Emergency Procedures

In case of a natural or man-made disaster, Sand Hill Scout Reservation will take the following actions to protect the lives of the individuals and the property of Sand Hill Scout Reservation.

EMERGENCY ACTION SITUATIONS

1. Wild Fire
2. Structure Fire
3. Hurricane
4. Flood
5. Tornado
6. Severe Thunderstorms
7. Hazardous Material Spill

The following action should take place if an emergency situation arises:

1. Sound the siren located at the Health Lodge. All staff will close their activity areas and escort all campers to the flag poles by the Dining Hall.
2. Notification of proper authority to help in an emergency situation will be made by the Camp Director.
3. If Camp is to be evacuated, all leaders will be given information by the staff as to where and when the evacuation is to take place. Prior notification to proper authorities will be necessary to aid in the evacuation process.
4. If shelters will be needed for overnight, the Hernando County E.M.A. should be notified to assist in relocation of campers and staff.
5. Parents of campers will be called after the evacuation has taken place parents will be told where the campers will be going or where they are located. (If there is sufficient lead time, such as a hurricane, parents may be allowed to come to camp to pick-up the campers.)
6. Traffic control, on camp property, will be handled by the camp staff.
7. All vehicle traffic will follow a clockwise direction. (Emergency vehicles may go in the direction that will take the least time.)
8. All roadways will be kept open for emergency vehicles and normal traffic flow.
9. The camp staff will be assigned to troops to see that they are evacuated and stay with them until the emergency situation is over.

10. The camp staff will be dismissed when the last camper of his assigned troop(s) has left camp.
11. All leaders will be in charge of their troop with staff assistance.
12. A staff member will be assigned to answer the telephone. This staff member will be at least eighteen years old.
13. It will be the Camp Director (or his designee) who will act as camp evacuation coordinator.
14. The telephone must be used for emergency purposes only.
15. No information about Sand Hill Scout Reservation and the emergency situation will be released without the permission of the Council Executive Board and the Camp Director (or his designee).

Procedures

WILDFIRE/STRUCTURE FIRE

- A. Call all Agencies
- B. Assemble all staff
Issue fire protection equipment – shovels, rakes, fire extinguishers, bucket crew, etc.
- C. Notify all troops
 1. For older scouts to help as firefighters
 2. To evacuate the area
 3. To evacuate camp

HURRICANE

- A. Call Hernando County E.M.A.; get update of hurricane location and time of land fall to area. Constant monitoring of national weather radio will take place.
- B. Call Council Executive to help in making decision to close camp.
- C. Camp Director will call all Scoutmasters to the Camp Office to advise them of possible evacuation.
- D. If evacuating is to take place, Scoutmasters will notify his troop parents to send transportation by a certain time.
- E. Council Office will be notified and all professional staff will aid in notification of parents from Council Office if necessary. Buses may be needed to move campers.
- F. As time will allow, camp tents and buildings will be made secure as possible. All tents and equipment will be stored. Buildings will be boarded up as much as possible.
- G. As time will allow, equipment will be stored as high above ground as possible due to flooding.
- H. All electricity will be turned off to non essential facilities.
- I. All food to be moved to high shelf locations.
- J. A constant check on condition of the roads leading in and out of camp should be made every thirty minutes, including U.S. Highway 19 and Interstate 75 traffic flow.

TORNADO

Upon receiving notification of a tornado watch, several staff members will be assigned as look-outs to spot oncoming severe weather.

Upon spotting a tornado or notification of a warning, all Scouts and staff will move to the Dining Hall or Sertoma, or get in the deepest ditch that is available. Stay away from power wires and free standing roofed buildings. Troops will be notified by runner or by vehicle.

SEVERE THUNDERSTORMS

Go inside the nearest building immediately. Stay inside until the storm has passed. Do not run between buildings or use electrical tools during the storm. Report all damage to camp headquarters. Aquatics Director will decide when to close pool and waterfront due to approaching electrical storms.

HAZARDOUS MATERIALS SPILL

Follow the direction of the Hernando County E.M.A. as to the procedures to follow:

If the emergency occurs at camp, call the Spring Hill Fire Department immediately for instructions.

- A. Evacuate the immediate area (330 ft. minimum)
- B. Do not walk into or touch any spilled material
- C. Avoid inhaling fumes, smoke and vapors.
- D. Approach incident from upwind direction if necessary.
- E. Follow all OSHA hazard communication standards

FLOODING

Upon notification of possible flooding of camp, a decision will be made weather to evacuate camp. Contacts should be made with the Hernando County E.M.A. office to assist in determining what should be done. If the decision is made to evacuate, the following procedure will be followed:

- A. Notification of all Scoutmasters
- B. Scoutmasters must notify parents.
- C. Monitor weather visually as well as by radio.
- D. To aid in the evacuating, all staff will assist all troops until they are ready.
- F. The staff will be dismissed when the last troop and camper has left and camp is secure.

MISSING PERSON(S)

- A. Check the camp sign-out sheet
- B. Campers and leaders return to their troop site
- C. All staff report to assigned areas
- D. Unit leaders will determine if all their campers are present and send a runner to the camp office with a report.
- E. The aquatics staff will begin a lost bather's drill in the pool and the lake.
- F. Other staff teams will begin a camp-wide search
- G. All campers will remain in their troop sites until the all-clear is given.
- H. Local authorities will be called if needed.

NOTE: DECISION WILL HAVE TO BE MADE ON A MINUTE-TO-MINUTE BASIS IN SOME EMERGENCY SITUATIONS. THE ABOVE PROCEDURES CAN BE ALTERED IF THE NEED ARISES; HOWEVER, DEVIATION SHOULD BE ONLY AS NEEDED.

SERIOUS ACCIDENT OR ILLNESS

1. Contact health officer immediately to supervise care of the individual. In cases involving lack of breathing or shortness of breath, sever bleeding or internal poisoning, capable and trained first aid personnel apply their skills.
2. Notify the Scout Executive or his representative about the accident or illness and what steps have been taken to aid the injured.
3. Notify the parents or next of kin; explain the cause of the injury or ailment.
4. Contact the family physician if such is desired by the parent or guardian.
5. Provide transportation, if necessary, for the parents or next of kin to the location of the injured person.
6. Clear up such matters as insurance and arrange to secure personal equipment.

EXTREMELY HIGH TEMPERATURES

As in accordance to government standards, extreme heat will be declared when the temperature exceeds 10 degrees above the average high temperature for that day. As a camp policy, a moderate heat warning will be in place when the temperature is 5 degrees higher then the average high temperature for that day.

June 6th

89°F (Average High)

94°F (Moderate Heat Warning Starts)

99°F (Extreme Heat Warning Starts)

June 7th through June 18th

90°F (Average High)

95°F (Moderate Heat Warning Starts)

100°F (Extreme Heat Warning Starts)

June 19th through July 15th

91°F (Average High)

96°F (Moderate Heat Warning Starts)

101°F (Extreme Heat Warning Starts)

July 16th through July 24th

92°F (Average High)

97°F (Moderate Heat Warning Starts)

102°F (Extreme Heat Warning Starts)

Policy for Moderate Heat: The camp administration will declare a moderate heat alert. All program areas will be directed to limit the amount of heat and sun exposure on campers. More support staff will also be shifted to help in keeping water available in all areas. Adults will be reminded to watch for symptoms of heat exhaustion and sunstroke. Staff and leaders should watch Scouts for inappropriate clothing for hot weather, and for adequate fluid intake.

Policy for Extreme Heat: The camp administration will declare an extreme heat alert. Vigorous activities will be canceled as deemed necessary by the camp administration. All program areas will be directed to keep campers in the shade, with exception of the aquatics pool area which will continue to run efficiently as possible. More support staff will also be shifted to help in keep water available in all areas. Adults will be reminded to watch for symptoms of heat exhaustion and sunstroke. Staff and leaders should watch Scouts for inappropriate clothing for hot weather, and for adequate fluid intake.

SUSPECTED CHILD ABUSE

1. Any suspicion of child abuse of any nature (physical, sexual, emotional) is to be reported to the Camp Director immediately. This will be treated in a confidential manner.
2. Based on the report, the Camp Director will consult with the Scout Executive on proper actions to take.
3. If instructed to do so by the Scout Executive, the person suspected will be asked to leave camp immediately. The person making the report should notify the proper agency, either law enforcement or Children's Services.
4. The Scout Executive will follow B.S.A. policy concerning membership suspension.